



EAHC Better Training for Safer Food Initiative HACCP Principles and Audit Techniques Programme

Day 1

- 0900 Registration
- 0915 Workshop introduction
- Including welcome, BTSF video, Pre-course Assessment
- 1045 Break
- 1100 Section 1: Background to HACCP
- EU food/feed hygiene legislation
- 1145 Section 2: Prerequisite food hygiene requirements
- Exercise 1
- 1300 Lunch
- 1400 Section 3: HACCP based procedures
- DG SANCO Guidance Annex 1
- Exercise 2
- 1530 Break
- 1545 Section 3: HACCP based procedures - continued
- DG SANCO Guidance Annex 1
- Exercises 3
- 1700 End of Day 1



Day 2

- 0900 Continuous Assessment 1 – To Review Day 1
- 0930 Section 3: HACCP based procedures - continued
- DG SANCO Guidance Annex 1
 - Exercise 4
- 1030 Break
- 1045 Section 4: HACCP Principle 6
- Validation, verification, review and the role of auditing
 - Exercises 5
- 1230 Lunch
- 1330 Section 4: HACCP Principle 6 – continued
- Exercise 6 (optional)
 - Exercise 7
- 1500 Break
- 1515 Section 5: HACCP based procedures
- DG SANCO Guidance Annex 2 (Simplified approaches to HACCP)
 - Prerequisite food hygiene requirements
 - Industry Guides
 - Potential approaches to HACCP based procedures
 - Exercise 8 (optional)
- 1615 Section 6: Discussion Groups
- Barriers/problems/benefits when FBOs introduce HACCP based procedures
 - Role of consultants
 - Approaches to flexibility
 - Recording by exception
- 1645 Section 6: Discussion Groups – continued
- Feedback from Discussion Groups
- 1730 End of Day 2



Day 3

- 0900 Continuous Assessment 2 – to Review Day 2
- 0930 The Practical Application of the Principles of Auditing
- Exercise 9
- 1030 Break
- 1045 The Practical Application of the Principles of Auditing - continued
- Exercise 10
- 1230 Lunch
- 1330 The Practical Application of the Principles of Auditing - continued
- Case Study 1
- 1500 Break
- 1515 The Practical Application of the Principles of Auditing - continued
- Case Study 1 and feedback
- 1645 Section 8: Training audit (field) visit
- Information and preparation (Tutorial session)



Day 4

0900 – 1330 Section 8: Training audit (field) visit

1330 Lunch

1445 Section 8: continued

- Discussion Groups
- Preparation for training audit (field) visit feedback

1600 Section 8: continued

- Discussion Groups
- Feedback from training audit (field) visits

1715 End of Day 4

Day 5

0915 Continuous Assessment 3 – To Review Days 3 and 4

1015 Break

1030 Section 9: Discussion Groups

- Problems in auditing
- Use of checklists/aide-memoires
- Assessing HACCP based documentation in certain FBOs
- Risk based targeting and informing the public

1130 Section 9: Discussion Groups continued

- Feedback from Discussion Groups

1230 Course review

1300 Lunch

1400 End of Training Session